

TENDER NO. 226Q/2023/24



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM - 512

Approved by Branch Manager

Version: 5.2

Page 1 of 581

CONTRACT DOCUMENT

FOR THE

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 41** of this document
- Table 1: Tender Preference Claim Form is on **page 403** of this document

ISSUED BY:	COMPILED BY:	For official use.
DIRECTOR: URBAN MOBILITY CITY OF CAPE TOWN 12 Hertzog Boulevard CAPE TOWN 8001	Senekal Allen Quantity Surveyors Unit 421 Riverside Lofts & Offices, Tygerfalls Boulevard Tyger Falls Bellville 7536	TENDER SERIAL No.:
		SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
		1.
		2.
		3.

April 2024

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: URBAN MOBILITY

CONTRACT NO. 226Q/2023/24

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

General Tender Information

TENDER ADVERTISED	:	12 April 2024
ESTIMATED CIDB CONTRACTOR GRADING	:	7 GB or higher
SITE VISIT/CLARIFICATION MEETING	:	11h00am on 30 April 2024 (Compulsory briefing clarification meeting to be held at the clarification venue with online link provided below)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Corner of Tom Henshilwood Road and Neil Hare Road Site Entrance, Atlantis, Cape Town Online Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODJhNjEyNVVtMDFjMy00MmJiLWVjYWVtNjc2NzUONzM4MjMz%40thread.v2/0?context=%7b%22id%22%3a%22e846d8b0-7ef0-421f-aa3f-56b1d7dd8dac%22%2c%22oid%22%3a%223b4c79a8-1d6b-492a-8e03-d3b6d5bec660%22%7d
CLOSING DATE	:	17 May 2024
CLOSING TIME	:	10h00
CLOSING VENUE	:	Tender Box 166 at the Tender & Quotation Box Office , 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

CITY OF CAPE TOWN

DIRECTORATE: URBAN MOBILITY

CONTRACT NO. 226Q/2023/24

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

Contents			
Number	Heading	Colour	Page No
VOLUME 1			
The Tender			
Part T1: Tendering procedures			
T1.1	Tender Notice and Invitation to Tender	White	2 to 4
T1.2	Tender Data	Pink	5 to 37
VOLUME 2			
Part T2: Returnable documents			
T2.1	List of Returnable Documents	Yellow	40
C1.1	Form of Offer and Acceptance	Yellow	41 to 43
C1.2	Contract Data (data provided by the Contractor)		44
C2.2	Bills of Quantities (please see clause C.2.13.3)	Yellow	45 to 369
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	370 to 406
VOLUME 3			
Draft Contract			
Part C1: Agreements and Contract Data			
C1.2	Contract Data (data provided by the Employer)	Yellow	409 to 434
C1.3	Form of Guarantee for Construction	White	435 to 438
C1.4	Form of Guarantee for Advance Payment	White	439 to 442
C1.5	Occupational Health and Safety Agreement	White	443
C1.6	Protection of the Environment Declaration	White	444
C1.7	Insurance Broker's Warranty	White	445
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	446 to 448
Part C2: Pricing data			
C2.1	Pricing Assumptions	Yellow	450 to 451
Part C3: Scope of Work			
C3.1	Description of the Works	Blue	453 to 454
C3.2	Engineering	Blue	455 to 461
C3.3	Procurement	Blue	462 to 463
C3.4	Construction	Blue	464 to 465
C3.5	Management	Blue	466 to 474
C3.6	Annexes	Blue	475 to 556
Part C4: Site information			
C4	Site Information	Green	557 to 581

Part T1: Tendering procedures

	Pages
T1.1 Tender Notice and Invitation to Tender.....	2 – 4
T1.2 Tender Data	5 – 37

CITY OF CAPE TOWN

DIRECTORATE: URBAN MOBILITY

CONTRACT NO. 226Q/2023/24

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

T1.1 Tender Notice and Invitation to Tender

The CITY OF CAPE TOWN, DIRECTORATE: URBAN MOBILITY, invites tenders for Tender No. 226Q/2023/24: UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 7GB or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals.

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **12 April 2024**.

A non-refundable tender fee of R300.00 payable by cash or EFT in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to the issue of these documents may be addressed to the following email address: scm.urbanmobility1@capetown.gov.za

A compulsory briefing clarification meeting to be held at the clarification venue with online link (provided on page ii – General Tender Information), the site visit/clarification meeting with representatives of the Employer will take place at the entrance gates to the site, Corner of Tom Henshilwood Road and Neil Hare Road, Atlantis, on **30 April 2024** starting at 11:00.

The closing time for receipt of tenders is **10:00** on **17 May 2024**.

Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance, and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;

1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;

1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;

1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);

1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and

1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach

Figure 1: Arial View of Atlantis Roads Depot (Marked in red)
Address: Corner of Tom Henshilwood Road and Neil Hare Road, Atlantis, Cape Town
GPS Coordinates: -33.58366807841325, 18.483456320554932



**CITY OF CAPE TOWN
DIRECTORATE: URBAN MOBILITY
CONTRACT NO. TBC
UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT**

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE